

January 13, 2025

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

Mrs. Elly presided over the Budget Hearing to review the Fiscal Year 2026 Budget at 10:00a.m.

OATH OF OFFICE

Dr. Barrickman was administered her Oath as a representative of Ashtabula Area City Schools.

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Pro-Tem Barrickman on January 13, 2025, at 10:12 a.m. in the Board Room of Building B.

Present: Debra Barrickman, Barbara Klingensmith, William Niemi, Jamie Ortiz, Gus Saikaly, Harlan Waid, Supt. Wludyga, Treasurer Elly

Absent: Eric Nesbitt

ADOPT AGENDA

It was moved by Mr. Saikaly and seconded by Mr. Niemi that the Board adopt the agenda for January 13, 2025.

ROLL CALL: Klingensmith, yes; Niemi, yes; Ortiz, yes;
Saikaly, yes; Waid, yes; Barrickman, yes. Motion carried.

MEETING COMPLIANCE

Treasurer Elly certified Compliance with Meeting Requirements Rules.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance.

DR. WAID ELECTED PRESIDENT

Mr. Niemi nominated Dr. Waid for President and was seconded by Mrs. Klingensmith.

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It was moved by Mrs. Klingensmith and seconded by Mrs. Ortiz that nominations for President be closed and the Chair cast a unanimous ballot. Dr. Barrickman called for vote on the office of President, with Dr. Waid being the only nomination.

Resolution

WHEREAS statutes require the Board members to elect one of the Board members to be the President of the Board for the calendar year;

WHEREAS under provisions of Robert's Rules of Order Revised 66, nominations for the office of the president were made by the Board members with the following being nominated: Harlan Waid

WHEREAS under the provisions of Robert's Rules of Order Revised 46, the Board voted on the first nominee for the position of president of the Board of Education for the calendar year with the results as follows:

ROLL CALL: Mrs. Ortiz, yes; Mr. Saikaly, yes; Dr. Waid, yes; Dr. Barrickman, yes; Dr. Barrickman, yes; Mrs. Klingensmith, yes. Motion carried.

NOW THEREFORE BE IT RESOLVED under the provision of Ohio Revised code 3313.14, the Board member herein named received the majority of AYE votes cast by the Board and is hereby declared President of the Board of Education for the calendar year.

JAMIE ORTIZ ELECTED VICE-PRESIDENT

Mr. Saikaly nominated Mrs. Ortiz for Vice-President and was seconded by Mr. Niemi. It was moved by Mr. Niemi and seconded by Mrs. Klingensmith that nominations for Vice-President be closed and the Chair cast a unanimous ballot. Dr. Barrickman called for a vote on the office of Vice-President, with Mrs. Ortiz being the only nomination.

Resolution

WHEREAS statutes require the Board members to elect one of the Board members to be the Vice-President of the Board for the calendar year;

WHEREAS under the provisions of Robert's Rules of Order Revised 66, nominations for the office of the Vice-President were made by the Board members with the following being nominated: Jamie Ortiz

WHEREAS under the provisions of Robert's Rules of Order Revised 46, the Board voted on the first nominee for the position of Vice-President of the Board of Education for the calendar year with the results as follows:

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ROLL CALL: Waid, yes; Barrickman, yes; Klingensmith, yes;
Niemi, yes; Ortiz, yes; Saikaly, yes. Motion carried.

NOW THEREFORE BE IT RESOLVED under the provision of Ohio Revised code 3313.14, the Board member herein named received the majority of AYE votes cast by the Board and is hereby declared Vice-President of the Board of Education for the calendar year.

MINUTES

It was moved by Dr. Barrickman and seconded by Mr. Niemi that the minutes of the regular December meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

ROLL CALL: Barrickman, yes; Klingensmith, yes; Niemi, yes;
Ortiz, yes; Saikaly, yes; Waid, yes. Motion carried.

FINANCIAL REPORTS/BILLS/APPROVAL OF TAX BUDGET

It was moved by Mrs. Ortiz and seconded by Mr. Saikaly that the financial reports for December including the following investments and items be approved:

B. Premier Savings Deposits

<u>Premier Savings Withdrawal</u>	\$500,000.00
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<u>RedTree Investment Group</u>	
12/31/2024 December Interest Added to Investments	\$13,705.63

<u>Star Ohio</u>	
12/31/2024 December Interest Added to Investments	\$28,812.20

Average Interest Rate for November from Huntington Premier Savings:	2.19%
December Interest Earned from Premier Savings:	\$3,061.88

Total All Funds Invested as of 12/31/2024:	\$13,231,968.45
Interest Earned FTD as of 12/31/2024:	\$326,741.70

- C. That Bills for December be approved. Vouchers were presented to Board members for their review.

D. Approval of FY2026 Budget

ROLL CALL: Klingensmith, yes; Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes. Motion carried.

ADVANCES

E. It was moved by Mrs. Klingensmith and seconded by Mr. Niemi that the Resolution for Board to Allow Treasurer to Request Advances from the County Auditor

1. It is recommended that the Board approve a resolution to allow the Treasurer to ask the Ashtabula County Auditor for the maximum available amount of tax advances as soon as the funds are available for Real Estate and Tangible Personal Property Taxes for 2025. This does not include advances in June against the second half Real Estate Settlement.

ROLL CALL: Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Klingensmith, yes. Motion carried.

NEW FUNDS

F. It was moved by Dr. Barrickman and seconded by Mr. Saikaly that the Board approve the following new funds:

- | | |
|-----------------------------|----------|
| 1. Talent Ready Grant | 012-9025 |
| 2. Lozick Family Foundation | 012-9025 |

Comments: Dr. Waid asked about the Lozick Family Foundation. Mr. Wludyga explained that they are affiliated with a family that founded Swagelok. This Foundation will support our Machining Program for supplies and fees. Two one-year grants will be given, \$7,500 each year.

ROLL CALL: Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Klingensmith, yes; Niemi, yes. Motion carried.

G. Other Business – FY24 Audit

Comments: Mrs. Elly informed the Board that the FY24 audit is complete. The district received a clean audit and will receive the Auditor of State Award.

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PERSONNEL

It was moved by Mrs. Ortiz and seconded by Mr. Niemi that the following be approved:

1. Personnel – The Superintendent recommends the following personnel action:

a. Employment—Workforce Development

1. It is recommended that the following Workforce Development personnel be issued contracts for 2024-2025, on an as needed as scheduled basis by the Superintendent, at the rate listed below pending proper certification and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

Sherrie Morici Buckmeier	Excel Instructor	\$22.00/hour
Dennis Page	Fire/EMT Instructor	\$22.00/hour
Jonathon Richardson	Fire/EMT Instructor	\$22.00/hour

b. Employment – Substitute Personnel

1. It is recommended that the following be issued a contract as a substitute in the area listed, on an as needed as scheduled basis for the 2024-2025 school year in accordance with the non-bargaining salary schedule and, pending satisfactory criminal record background check and proper certification, in accordance with ORC 3319.083:

Dennis Page	Substitute Teacher
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ROLL CALL: Saikaly yes; Waid, yes; Barrickman, yes; Klingensmith, yes;
Niemi, yes; Ortiz, yes. Motion carried.

FIELD TRIPS/STUDENT JOB SITE/INVENTORY/YOUTH OPPORTUNITIES WORKSITE AGREEMENTS

It was moved by Dr. Barrickman and seconded by Mr. Saikaly that the Board approve the following:

2. Out-of-County/State Field Trips

a. SkillsUSA Electrical Contest	January 24, 2025	Youngstown, OH
b. SkillsUSA Teamworks Regionals	January 24, 2025	Canfield, OH
c. SkillsUSA Regional Contest	January 31, 2025	Canfield, OH
d. SkillsUSA Carpentry Contest	February 21, 2025	Richfield, OH
e. SkillsUSA Automotive Contest	February 22, 2025	North Canton, OH
f. Auto Collision II – Car Show	February 24, 2025	Cleveland, OH

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g. Auto Technology II – Car Show February 24, 2025 Cleveland, OH

Comment: Dr. Barrickman asked if the car shows Auto Collision II and Auto Technology are going to be at the Cleveland Car Shows. Mr. Wludyga answered yes, they are.

3. Approve Program/Student Job Site

- a. It is recommended that the Board approve the Environmental & Natural Resources program to design and install a native pollinator garden located at the Herzog Rotary Park on Woodman Avenue in Ashtabula.

4. Items to be Removed from Inventory (Enclosed)

We have equipment that is beyond repair and no longer usable for operational needs. It is the Superintendent's recommendation that since the value is below \$2,000 that the Board authorizes the removal of said items from the District's inventory and authorizes the Superintendent to dispose of or cannibalize said item.

5. Approve Youth Opportunities Worksite Agreements

- a. The Superintendent recommends that the Board enter into an agreement to provide work experience for Youth Opportunities/TANF program students.

Ashtabula Arts Center
Ducro Funeral Service
Camp Koinonia
Henderson Memorial Public Library
TJ Stable

ROLL CALL: Waid, yes; Barrickman, yes; Klingensmith, yes; Niemi, yes; Ortiz, yes; Saikaly, yes. Motion carried.

NEW POLICY

It was moved by Mr. Niemi and seconded by Mrs. Klingensmith that the Board approve the following:

6. New Policy – Second Reading

Comment: Mr. Wludyga commented that he removed the word "prohibited" in regards to AI.

ROLL CALL: Barrickman, yes; Klingensmith, yes; Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes. Motion carried.

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REVISED POLICY

7. New, Revised & Replacement Policies – First Reading

SPECIAL EDUCATION

It was moved by Dr. Barrickman and seconded by Mr. Niemi that the board approve the following:

8. Special Education Model Policies & Procedures Resolution

Comment: Mr. Wludyga commented that this is a new policy from the state. Staff will have to login and upload what is required. They will have to do it once a year.

ROLL CALL: Klingensmith, yes; Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes. Motion carried.

MEETING DATES

9. Establish Meeting Time, Dates and Place

ROLL CALL: Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Klingensmith, yes. Motion carried.

SERVICE FUND/RULES OF ORDER/PAYMENT PROCEDURES/SURPLUS FUNDS/PERSONNEL CONTRACTS/RESIGNATIONS/DESIGNATION OF ROLES

It was moved by Mr. Niemi and seconded by Mr. Saikaly that the Board approve the following:

10. Establish Service Fund

11. Establish Robert's Rules of Order, Revised

It is the Superintendent's recommendation that the Board establish Robert's Rules of Order, Revised as the parliamentary authority governing the Board of Education.

12. Payment Procedures

13. Investment of Surplus Funds

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14. Employment of Personnel and Extension of Contracts Between Board Meetings

15. Acceptance of Resignations

16. Designation of Purchasing Agent, Procurement Representative and Administrator of Government Surplus

ROLL CALL: Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Klingensmith, yes; Niemi, yes. Motion carried.

LEGISLATIVE LIAISON

It was moved by Mr. Saikaly and seconded by Mrs. Klingensmith that the Board approve the following:

17. Appointment of Legislative Liaison

Recommend appointment by the Board of a Legislative Liaison.

Mr. Niemi was nominated by Mr. Saikaly.

ROLL CALL: Saikaly, yes; Waid, yes; Barrickman, yes; Klingensmith, yes; Niemi, yes; Ortiz, yes. Motion carried.

STUDENT ACHIEVEMENT LIAISON

It was moved by Mrs. Klingensmith and seconded by Mr. Niemi that the Board approve the following:

18. Appointment of Student Achievement Liaison

Mrs. Klingensmith nominated Mrs. Ortiz

ROLL CALL: Waid, yes; Barrickman, yes; Klingensmith, yes; Niemi, yes; Ortiz, yes; Saikaly, yes. Motion carried.

PUBLIC RECORDS TRAINING

It was moved by Mrs. Ortiz and seconded by Mr. Niemi that the Board approve the following:

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19. Appoint Treasurer Lindsey Elly as designee for public records training

ROLL CALL: Barrickman, yes; Klingensmith, yes; Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes. Motion carried.

BOARD OF EDUCATION PROFESSIONAL DEVELOPMENT ACTIVITIES

Workshops, conferences and professional meetings that need Board approval in accordance with Senate Bill 187.

SUPERINTENDENT'S REPORT

1. Facilities Update Handout
2. SkillsUSA Northeast Regional January 31, 2025
3. KSUA Graduation Friday night – Mr. Wludyga shared pictures. We were involved in three ways: our stage, flowers and plants were provided by our Environmental & Natural Resources students, and two Visual Design & Imaging students were taking pictures.

Comment: Dr. Waid would like to have the instructors come to the meetings. CTE first and even Academic teachers.

Comment: Dr. Waid mentioned that the ESC is putting together Professional Development for Board members on the funding from the Happy Hearts Levy on March 11th at 6 p.m. inviting all Superintendents and Treasurers and Board members.

ADJOURNMENT

It was moved by Mr. Saikaly and seconded by Mr. Niemi that the meeting be adjourned at 11:05 a.m. and the next Regular Meeting to be held on Monday, February 17, 2025, beginning at 10:00 a.m. in the Boardroom of Building B.

ROLL CALL: Klingensmith, yes; Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes, Barrickman, yes. Motion carried.



President



Treasurer